

The University of Texas at San Antonio  
**APPLICATION FOR GRADUATION**  
**And COMMENCEMENT PARTICIPATION**

Application Deadlines for Undergraduates:  
 Fall – April 15, Spring – November 15  
 Application Deadlines for Graduate students  
 Fall – September 15, Spring – February 15  
 Application Deadline for all Summer graduates  
 Summer – June 15

1. Name\* \_\_\_\_\_  
Last First Middle/Maiden

\*The name printed on your diploma will be your UTSA legal name. To view the Diploma Name Policy, see  
<http://www.utsa.edu/registrar/docs/DiplomaNameChangePolicy.pdf>

2. Telephone Number (\_\_\_\_\_) \_\_\_\_\_ 3. Email Address \_\_\_\_\_  
Area Code Number

4. Student ID Number @ \_\_\_\_\_

5. Term of Graduation:  Spring (May)       Summer (August)       Fall (December) Year \_\_\_\_\_

6. **I am planning to participate in the Commencement ceremony:**  Yes (*Summer Graduates only – circle one: May or December*)  
 No  
*(After September 15 or February 15 deadlines  
 Student's name may not be in the Commencement Program)*

*With the exception of doctoral students, students who graduate at the end of the Summer Semester may participate in either the May or December Commencement ceremonies. Inclusion in the commencement program or participation in commencement exercises does not mean completion of degree requirements or actual awarding of the degree.*

7. Degree Sought:       BACHELOR'S       MASTER'S       DOCTORAL

8. Major: \_\_\_\_\_ Catalog term: \_\_\_\_\_  
 Concentration: \_\_\_\_\_ Minor(s): \_\_\_\_\_

9. Provide an address where your diploma should be mailed.  
 \_\_\_\_\_  
Street Address or Post Office Box  
 \_\_\_\_\_  
City State Zip Code

<p>10. Father's Educational Level: Please provide us with the highest level of formal instruction received by your father or male guardian. If you do not know, or if this question is not applicable to you, please respond with choice Unknown or Not Applicable, below.</p> <p><input type="checkbox"/> Did not attend High School  <input type="checkbox"/> Attended High School, but did not receive a diploma  <input type="checkbox"/> High School diploma or GED Certificate received  <input type="checkbox"/> Attended college, but did not receive a degree or certificate  <input type="checkbox"/> Bachelor's degree/four-year certificate received  <input type="checkbox"/> Graduate or Professional degree received  <input type="checkbox"/> Unknown or Not Applicable</p>	<p>Mother's Educational Level: Please provide us with the highest level of formal instruction received by your mother or female guardian. If you do not know, or if this question is not applicable to you, please respond with choice Unknown or Not Applicable, below.</p> <p><input type="checkbox"/> Did not attend High School  <input type="checkbox"/> Attended High School, but did not receive a diploma  <input type="checkbox"/> High School diploma or GED Certificate received  <input type="checkbox"/> Attended college, but did not receive a degree or certificate  <input type="checkbox"/> Bachelor's degree/four-year certificate received  <input type="checkbox"/> Graduate or Professional degree received  <input type="checkbox"/> Unknown or Not Applicable</p>
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Undergraduate students pursuing a first bachelor's degree, check the UTSA Information Bulletin for details on eligibility for tuition rebates. Application for Tuition Rebate form must be submitted to Registrar's Office prior to the close of the semester of graduation. This form is available online at: <http://www.utsa.edu/registrar/forms.cfm>

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32.

# Student Petition to Waive University Requirements for Graduation Application Deadline

The University of Texas at San Antonio  
Office of the Registrar

*Directions:* Complete this petition to waive graduation application deadlines. Attach any additional explanation that you believe is warranted. Submit the completed petition along with the application for graduation to your Advisor for approval and signatures. Approval is not guaranteed and is strictly at the discretion of your College.

Name \_\_\_\_\_ Student ID # (@00000000) \_\_\_\_\_  
Last First Middle/Maiden

Mailing Address \_\_\_\_\_

Telephone Number (\_\_\_\_\_) \_\_\_\_\_ Email Address \_\_\_\_\_  
Area Code Number

Degree Sought: \_\_\_\_\_ Major: \_\_\_\_\_ Minor(s): \_\_\_\_\_

Expected date of Graduation: \_\_\_\_\_

Justification to waive University requirements for graduation application deadlines (Why do you believe the waiver is warranted):

Signature \_\_\_\_\_ Date \_\_\_\_\_

With a few exceptions, you are entitled on your request to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32.

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Advisor:  Approved  Denied for the following reasons:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Final Approval  Approved  Denied for the following reasons:

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_